

## HE Standard Additional Costs

### What's included in your Tuition Fees:

When students enrol at the Hugh Baird University Centre they are charged a tuition fee for their chosen course. Below is a breakdown of what is and what is not included in the tuition fee.

#### Tuition Fees include:

- Scheduled course tuition, academic, technical and administrative support, use of course equipment and facilities
- Course related induction activities
- Course assessment and awards
- Access to the Partner University and Hugh Baird College libraries and online resources, including on-campus Wi-Fi, networked and remote access to the virtual learning environment
- Use of the Hugh Baird University Centre estate and resources for scheduled activities and learning support
- Use of the Hugh Baird University Centre technical equipment and materials identified by the course teaching team as essential for the completion of the course
- Students will be informed in the induction week of the allocated free print credits for the Academic Year. Students can purchase additional print credits at the Cash Office in the Balliol Centre ground floor.
- Access to laptops within the University Centre.
- Teaching hours associated with the course as identified in the course handbooks.
- FREE breakfast of either porridge or toast, with orange juice, in any of the College Refectories or POD Cafes. Time: 8am – 9.30am.

**The Hugh Baird University Centre will not charge additional fees for course costs, which are essential for the successful achievement of your course award.**

## Optional and Extra Costs

Additional optional opportunities may be offered on your course. **These are optional and extra costs and are NOT included within the Tuition Fees.**

Optional items – all courses	Estimated costs
Travel to course related work placements, work experience, voluntary work, or site visits (for example costs of petrol, business level motor insurance cover, taxis, train fares, bus fares etc.).	Variable depending on the distance travelled and the method of transport chosen. £0 - £50 average per week
HBUC Library fines and charges	<b>HBUC library fines and charges</b> On time £0.00 3 week loans 5p per day to a maximum of £1.00 7 day loans 20p per day to a maximum of £1.00 *Please note that these fines are per item. *The maximum cost of all outstanding fines is £5.00
UCLan Library fines & charges  <i>Avoid these by returning on time or renewing books!</i>	<b>UCLan library fines and charges</b> On time £0.00 0-8 days overdue £0.10-0.50 per day 9+ days overdue £0.50-£1.00 per day 40+ days replacement cost and administrative charges/account suspension
Costs of obtaining medical or other evidence to support applications for extenuating circumstance applications relating to assessments.	For example a medical certificate may cost from £10.
Printing of electronic books, journals etc.	Variable, but recommended academic textbooks often cost between £15-80 per copy, although some cost outside of this range.
Printing of reports, course materials and other course documents, which have been supplied or are available electronically or in hard copy in the UCLan library.	Estimated £0.10 per copy sheet
Large Scale Printing Costs Banner per print A1 per print A2 per print	Estimated at: £35.00 £25.00 £15.00
Event tickets, local, national, international trips and travel	Estimated at: £5 - £900
Equipment i.e. computer, printer, camera, materials, exhibition costs, stationary	Estimated at: £50 - £3,000
If applicable: National Governing Body Award costs, registration, training, assessment	Estimated at: £100 - £700

## Living Costs

These are **NOT** included in tuition fees. You will need to budget for these separately. Below is an indication of some typical living costs, but everyone is different and you are strongly advised to plan your own budget.

Typical items	Estimated weekly costs lower range	Estimated weekly costs higher range
Accommodation: Private Halls of Residence (Living at home may reduce your accommodation costs)	£75 (£0)	£125
Food and toiletries	£30	£60
Internet connection (Free Wi-Fi on campus and in some private accommodation)	£0	£12
Laundry	£5	£20
Gas/electricity/water (included within some private accommodation – check your contract)	£0	£20
Printing, copying, stationery.	£2.50	£10
Travel expenses	£0	£40
Mobile phone	£2.50	£10
Books	£5	£10
Leisure	£5	£25
<b>Total per week</b>	<b>£125</b>	<b>£332</b>

You may also need to budget for ‘one off’ or irregular costs

Typical items	Notes
Bedding	From £100
Clothes	Costs vary depending on your needs
TV licence	£145.50 per year
Insurances	Varies depending on your needs
Computer/laptop/telephone	Varies depending on model and whether new or second hand
Furniture, crockery etc.	Furnished accommodation may include all your needs.